



Volunteer Outreach Initiative  
**Charlestown Battalion of Artillery**  
 A Living History Program



### Purpose

This document serves as a reference to the policies and procedures for participants in The Powder Magazine (TPM) living-history program, *Charlestown Battalion of Artillery* (CBA).

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## Volunteer Application



Thank you for your interest in volunteering with The Powder Magazine! Our volunteer staff is an integral part of the museum's mission work. We are so glad that you have decided to join us!

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Check your volunteer position(s):

- Black Powder/Living Historian/CBA\*     
  Museum Interpreter     
  Education Program Docent

Comments / Schedule or Special Requests:

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By signing below, you agree that you are familiar with the training(s) and procedure(s) for the program(s) in which you are participating. The Powder Magazine and The National Society of The Colonial Dames of America in the State of South Carolina assume no responsibility with regards to injury, loss, or damages.

\* As a non-paid volunteer, you assume complete responsibility and liability for your injury, loss, and personal conduct while participating with any program, including black-powder firing demonstrations.

Volunteer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit by email ([Info@PowderMag.org](mailto:Info@PowderMag.org)) or deliver to:

**The Powder Magazine**  
**79 Cumberland Street**  
**Charleston, SC 29401**

## The Powder Magazine Museum Mission

Through preservation and education, The National Society of the Colonial Dames of America in the State of South Carolina will promote The Powder Magazine, South Carolina's oldest public building, representing colonial history as a military arsenal.

### Program Terminology

**The National Society of The Colonial Dames of America in the State of South Carolina (NSCDA-SC)** - Non-profit organization responsible for The Powder Magazine's preservation and educational mission-work.

**The Powder Magazine Museum Council (TPM Council)** - NSCDA-SC member-formed council that administers the preservation and education mission work of The Powder Magazine.

**The Powder Magazine (TPM)** – A museum owned and administered by the NSCDA-SC.

**The Charlestown Battalion of Artillery (CBA)** - A volunteer-based interpretive program of TPM.

**Staff** - Employees and volunteers permitted to serve TPM by authority of TPM Council.

**Program** - Initiative created to further TPM's mission and thereby serve the mission of the NSCDA-SC.

**Interpretation** - Communicating information that is both mission-based and meaningful to TPM customers.

### The Powder Magazine (TPM) Museum Overview

The Powder Magazine (c. 1713), South Carolina's oldest public building, stored about five tons of gunpowder for the defense of colonial Carolina. This arsenal is the only standing component of the walled city fortification system that once surrounded Charlestown. Its unique design was intended to direct an explosion through an attic filled with sand. It served as a military facility through the American Revolution and periodically until the early 1820s.

Throughout the 19<sup>th</sup> century, The Powder Magazine was used variously as a print shop, wine cellar, livery stable, and storage facility. Since 1902 the NSCDA-SC has preserved this historic site. Programs are hosted both on - and off-site. The Powder Magazine museum is open to the public:

Monday – Saturday, 10:00AM – 4:00PM

Sunday, 1:00PM – 4:00PM

Closed on Thanksgiving Day and Christmas Day

\$5 Adults, \$2 Children, \$10 Group Rate (up to 5),

\$25 Annual Family Pass (up to 5)



## The Charleston Battalion of Artillery (CBA) Program Overview

Target Audience: Accommodates all ages  
 Program Theme: CBA supported the establishment of the state and nation  
 Cost: Varies (program and logistical considerations)  
 Location(s): Colonial Dorchester, Fort Loudoun, and other historic sites / private locations (by request) – see page 6



Description:  
 Learn the history and physics of 18<sup>th</sup>-century artillery. TPM volunteers bring reproduction artillery to your site and interpret the science/procedure of Colonial/Revolution-era cannon firing. TPM artillery volunteers must be qualified and appear in CBA regimental uniforms or other appropriate attire.

### Organizational Flowchart



### Contact List (2016)

Mrs. Mary Mundy, NSCDA-SC President.....(843)722-3767  
 Mrs. Frances Ford, TPM Council Chair.....(843)722-3767  
 Mr. Alan Stello, TPM Director.....(843)722-9350  
 Mr. Sonny Marshall, CBA Recruiting Officer.....(843)437-6274  
 Mr. Matt Vincett, CBA Interpretive Program Officer.....(910)582-9090

Contact The Powder Magazine for other *CBA Volunteer Crew* information

## Volunteers Responsibilities & Conduct

*CBA Recruiting Officer* – Assists with marketing and communication between TPM and CBA volunteers.

*CBA Interpretive Program Officer* – Program safety officer; assists with training and interpretation.

*CBA Volunteer Crew Member* – Assists with programming (interpretation and demonstrations).

### Responsibilities

- Must be a registered volunteer in order to participate in TPM programming.
- Participate and complete required training sessions.
- Willingness to interpret the CBA as it relates to the story of TPM, the state, and the nation.
- Purchase and maintain appropriate living history attire (see uniform section).
- Communicate with TPM management regarding programs, scheduling, training, and other concerns.
- Understand that official TPM-CBA programs must first be approved and then adhere to TPM policies.



### Conduct

CBA staff/volunteers will be offering outreach (offsite) programming where TPM cannon is/are fired by trained Powder Magazine (NSCDA-SC) staff/volunteers – adhering to the same standards/safety regulations as the National Park Service. Demonstrations could potentially take place at both public and private locations with a 100-yard, unobstructed range. Cannon demonstrations will only be executed at locations where The Powder Magazine has received expressed permission from the site administrator (property owner, agency, etc.).

Safety range parameters and firing procedures will align with those of the National Park Service. Artillery crew members must complete a black-powder safety course administered by an accredited entity such as South Carolina's Department of Parks and Recreation, The National Park Service, etc.

- In the event of a medical or criminal emergency, call 911.
- Volunteers and staff are prohibited from drinking during TPM programming.
- Smoking is prohibited during TPM programming.
- Inappropriate/profane language, discrimination, harassment, and illegal activities are prohibited.
- Volunteers and staff should appear in appropriate period-clothing (see uniform section). Unprofessional appearance which may distract patrons from appreciating the resource.
- Report all accidents and incidents of misconduct to TPM management.

## Charlestown Battalion of Artillery Annual Schedule

Volunteers are required to participate in at **least 3 programs** per year, **1 of which** must be a **training date**. CBA may also be recruited for other programs/private events not listed below.

### \* Indicates a training date

\*January – Artillery Training (Charles Town Landing, Charleston, SC)

February – *Lowcountry Colonial Days* (Colonial Dorchester, Summerville, SC - French & Indian)

\*March – Spring Meeting and Artillery Training (Live Range, TBD)

April – *War for Empire* (Fort Dobbs, Statesville, NC – French & Indian)

May – *Ashley River Festival* (Colonial Dorchester, Summerville, SC – Revolutionary War)

June – *Night at the Museum* (The Charleston Museum, Revolutionary War)

\*August - Artillery Training (Charles Town Landing, Charleston, SC)

October – *18<sup>th</sup> Century Trade Faire* (Fort Loudoun, Vonore, TN - French & Indian)

\*November – Fall Meeting and Artillery Training (Live Range, TBD)

December – *Christmas Gunns* (Colonial Dorchester, Middleton Places, etc. TBD)

*Note! CBA may also be recruited for other programs at other historic sites and even private venues.*

## Uniforms & Period Clothing

We believe the CBA uniforms were influenced by British Royal Artillery regimentals. This image shows the patterns of the British uniforms in the mid-1700s:



Some of the French and Indian-era uniform colors are documented, but there is room for personal interpretation. What is known is that each artillery crew member was asked to tailor his regimental, therefore, slight variations are historically accurate.



The pattern used during the American Revolution is very similar to Continental Army regimentals, but with color variations and gilt buttons.

**Period clothing options and tailors/vendors continue on page 8.**



## Militia Artillery

Felt hat, cocked or tri-cornered option

White or checkered shirt, black neck-stock

Waistcoat and/or hunting frock

Canvas or linen knee breeches or pants

Stockings

Riding boots or black leather shoes with brass buckles



## Artillery Women & Distaff

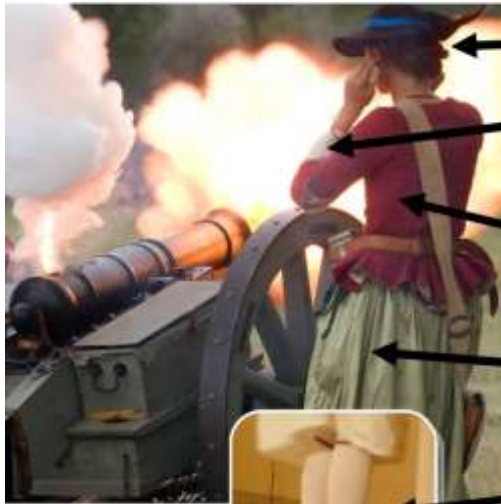
Felt or straw hat, mob cap under

White or off-white chemise, modesty piece (underneath)

Shortgown with ribbon or pins to secure (no buttons). Bodice, apron, or stays optional

Wool or linen petticoat

Stockings, garters, leather shoes (ribbon or buckle)



### Clothing Tailors & Vendors

Virginia Marshall: [Teents13@mac.com](mailto:Teents13@mac.com)

Carl Johnson: [carlivar@yahoo.com](mailto:carlivar@yahoo.com)

G. Gedney Godwin: <http://gggodwin-com.3dcartstores.com/>

James Townsend & Sons: <http://jas-townsend.com/>



**Options for shirts, stockings, shoes, accessories, and black-powder weapons/supplies**

David Gillespie: <https://squareup.com/market/pumpkintown>

James Townsend: <http://jas-townsend.com/>

Track of the Wolf: <http://www.trackofthewolf.com/>

Dixie Guns: <http://dixiegunworks.com/>

Bob Gilmor: <http://cannonmaster.com/>

**Cannon Anatomy, Implements, and Shot**

